



**CALIFORNIA SOCIETY FOR HEALTHCARE ENGINEERING, INC.
BOARD OF DIRECTOR'S CONFERENCE CALL**

Friday, February 12, 2010
8:00 to 9:00 a.m.

MINUTES

Patrick Silvestri, Vice President
Mark Nelson, State Secretary
Dan James, State Treasurer
Chuck Peek, Central Valley President
John Babb, Kings River Chapter President
Darryl Wilson, Los Angeles Chapter President
Charles Witcher, Northeastern Chapter President
Joseph Henry, Orange County Chapter President
Rick Barker, Redwood Chapter President
Michelle Malone-Keith, South Bay County Chapter President
Bruce Peterson, Kings River Vice President
Gary Sparks, Los Angeles Vice President
Dave Lockhart, Northeastern Vice President
Santiago Chambers, Orange County Vice President
Raymond Long, South Bay Counties, Vice President
Roger Richter, CSHE Executive Director
Joyce Jones

	<u>ITEM/SUBJECTS</u>	<u>DISCUSSION</u>	<u>ACTION</u>	<u>OUTCOME</u>
I	Call to Order <ul style="list-style-type: none">Quorum Established	Schoonderwoerd was unable to attend the meeting and Silvestri called the meeting to order at 8:10 a.m. The meeting commenced without a quorum and items for vote will be ratified when quorum present.		Meeting called to order at 8:10 a.m.
	<ul style="list-style-type: none">Approval of Board Agenda	The board agenda was approved as presented with additions from the executive committee.		Agenda approved.
II	Consent Agenda** <ul style="list-style-type: none">Proof of Meeting Notice	Silvestri requested if there was any		Consent agenda approved



- Membership Statistics 12/31/2009
- Gold/Silver Sponsor Status Report
- Publication Schedule 2010
- Program Manager Report 12/31/2009

discussion on the any item on the consent agenda and finding none, the consent agenda was approved as presented.

as presented.

III Executive Committee Report

- Outstanding and Distinguished App deadline: 3/1

Silvestri reminded the board that nominations for Outstanding and Distinguished Members must be in by March 1st.

IV

Reports for Approval

- Board Minutes, November 13, 2009**
- Year End 2009 Financial Report**
- 2010 Chapter Budgets**

Minutes from the November 13, 2009 meeting were approved as presented.

Minutes approved as presented.

James reviewed the year end financial report and stated it was in the board packet. James reported that CSHE continues to be conservative and financially stable.

The financial report was approved as presented.

Silvestri noted that several chapters had not sent their 2010 budgets to the office.

Chapter budgets will be tabled until all chapters have reported.

Chapter presidents were requested to have their budgets to the office by 3/ 1.

V Committee Reports

- KR/CV Joint Education Conference

Peterson reported that this will be the first joint chapter meeting for Central CA. The two speaker conference will take place Tuesday, March 9th from 11 to 2 p.m. at the UCSF Auditorium in Fresno. The speakers are Cameron Bruce and Curt Douglas, CHA. The conference will be free to CSHE members and \$15 for non-members. Sponsors have been secured to offset the cost of lunch.

Potential that this could be an annual Central California event.



- 2010 Annual Institute
 - Board lodging requirements

Henry reported that the institute brochures were mailed in December to CSHE, ASHE and CHA hospitals without CSHE members. The exhibit hall has been sold out. Busses will take participants to the Marconi Auto Museum for the annual banquet. Friday, George Mills of TJC will be on a panel and be the closing speaker. The golf tournament will take place on Wednesday, April 14th after the board meeting. Barker reported that sponsor letters have been sent with a 30% response. He requested that chapter presidents forward any names/companies that could be potential institute sponsors to him.

Chapter president's to promote attendance at their meetings for the institute.

- LA Seminar 9/23/2010

Wilson reported that the Monterey Hills Banquet has been secured for the LA Chapter 20th Annual Seminar on Thursday, September 23rd. The committee is currently seeking speakers and sponsors for the event.

- NCA Seminar 10/21/2010

Barker reported that the committee was developing their education agenda and the brochure will be mailed with the March News. Potential educational focus would be Green; fuel cell technology; noise remediation and SB 499.

- Annual Institute 2011

James presented that the three annual NCA Seminars have offered one management and two technical tracks. James recommended the board consider offering two technical tracks at the 2011 Institute.

The board concurred with Dan's recommendation.

The 2011 institute chair will be made aware of the board's recommendation.



VI Legislative/Regulatory Update

- Legislative Report

- Richter reported that the major seismic legislative SB 289 would not be a blanket extension for hospitals and that there will need to be updated regulations to give hospitals more relief. SB 499 allows OSHPD to develop emergency regulations. The Governor assigned to the Hospital Building Safety Board meetings in December/January. Orange County and OSPHD are different with some hospitals to be a 12 month seismic mandate to defer MPC-3 to 2030 and eliminate MPC-1.
- CSHE co-sponsored the HAZUS webinar with 175 sites and approximately 650 participants. SB 499 will be the next step with more sophisticated reporting. Reports due 11/1. T. Moddesette chair. Hospitals must completed forms with the caveat that no compliance/no extension.

In early May, OSHPD will offer a webinar on completing the reports and Coleman insuring that reporting will be made simple.

OSPHD PowerPoint to be loaded on the CSHE website.

VII ASHE Update

- Complimentary Memberships (3)
- Complimentary CHFM Waiver (3)
- Complimentary Annual Conference Registrations (2)

Schoonderwoerd reported that with the ASHE Chapter Affiliation Award, CSHE is allowed several benefits. ASHE membership is available to CSHE members, who have never been had membership.

The board discussed potential board and vice presidents who could take advantage of the ASHE membership.

Deadline for the memberships is May 1st.

Nelson reported that CSHE offers review conference calls prior to the ASHE conference for those planning to take the

Any board member interested in testing for the CHFM needs to contact the



CHFM exam. Three CHFM fee waivers are available.

State Office.

The board discussed the complimentary ASHE Annual Conference registrations and the Sunday Leadership, which must be attended by at least two CSHE leaders.

Patrick Silvestri and Marty Schoonderwoerd plan to attend the Sunday ASHE Leadership Forum and could utilize the complimentary registrations.

Dan James and Mark Nelson volunteered to be alternates.

VIII New Business

- LA Membership Drive Two for One

Wilson proposed offering two for one membership promotional. Mr. Richter gave history from 1993 where the membership dropped because members would drop out for a year and return as complimentary.

The board felt that membership at \$50 is reasonable and to reduce by offering this promotion would lessen the value of membership.

- Telephone Conference Calls

Schipper had presented a potential change of CSHE's Conference Call procedures at the executive committee; however, he was unable to present at the board meeting.

Discussion tabled until the next meeting when Tom can present proposal.

- Special Meetings

Schipper had presented a potential change of CSHE's Special Meeting procedures at the executive committee; however, he was unable to present at the board meeting.

Discussion tabled until the next meeting when Tom can present proposal.

IX Next Meeting Fairmont, Newport Beach
 Executive Committee 4/14/10 7:30 to 8:00 a.m.
 Board of Directors 4.14.10 8:00 to 11:30 a.m.

Silvestri reminded the board that the next meeting would be at the Fairmont Newport Beach at the CSHE 39th Annual Institute.

X Adjournment

Silvestri adjourned the meeting at 9:05 a.m.

Meeting adjourned